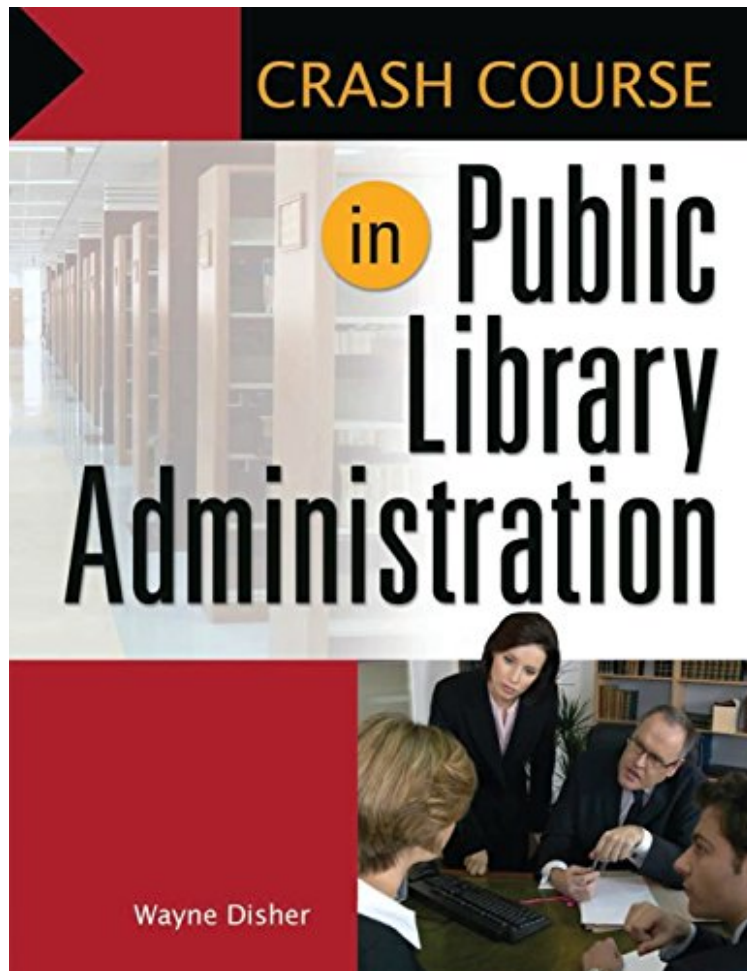


Crash Course in Public Library Administration

Wayne Disher

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"Public Library Administration" strongly recommended reading for anyone called upon to library administrative duties and should be a core part of academic Library Science reference collections as well.

This book provides an approachable yet thorough introduction to the often complex field of public library administration. Contains helpful, real-world information for practitioners, such as the difference between a city's General Fund and Capital Fund budgets, or how to use a city council agenda to your advantage

From BooklistWritten by a public library director, this entry in the Crash Course series focuses on the needs of rural and small libraries. Beginning with a discussion of local government and services and proceeding through chapters that discuss various aspects of public administration as it applies to libraries, the volume offers both philosophical principles and practical strategies and options. Perhaps the most useful chapters focus on budgeting and communicating. Others offer valuable suggestions on how to make decisions and how to collect and interpret data. By examining the library's place within a larger political structure, author Disher offers a useful complement to guides that put the emphasis on internal management issues. His book will help both current administrators and those who aspire to senior management. --Patricia Hogan "An ideal instructional reference . . . strongly recommended reading for anyone called upon to perform library administrative duties and should be a core part of academic Library Science reference collections as well." - Midwest Book About the AuthorWayne Disher is public library director for the city of Hemet, CA.