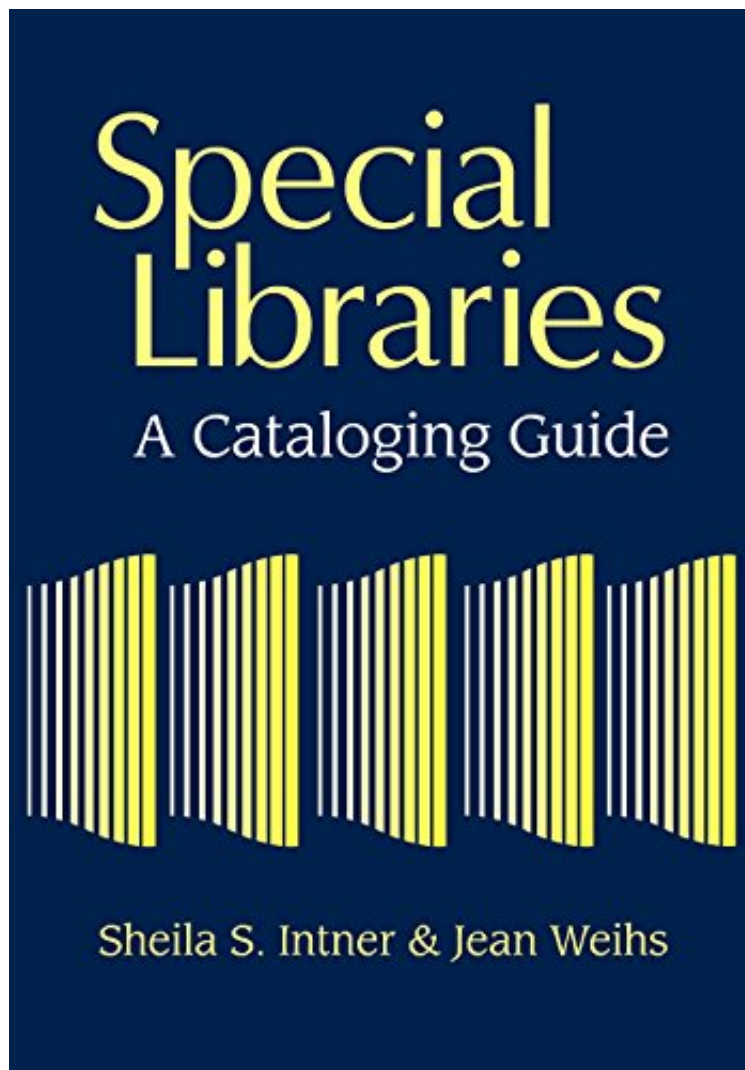


Special Libraries: A Cataloging Guide

Sheila S. Intner, Jean Weihs
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Novice catalogers in special libraries, who are often expected to fulfill commitments to online bibliographic networks and cataloging consortia, will find this a thorough but uncomplicated guide to standard cataloging. Covering all aspects of bibliographic description, access points, indexing, classification, and related activities (e.g., authority control, catalog management, filing), the book focuses on the needs and cataloging problems encountered in special

libraries, such as the cataloging of electronic media, technical reports, and unpublished materials. More than 100 examples illustrate the principles and practices involved. Chapters on law, science and technology, medical, business, music, and art libraries cover those materials and specific tools in depth, including subject- and profession-specific nonbook media, thesauri, classifications, and so on. Chapters on policies and catalog decision making point out advantages and disadvantages of various alternatives.

"Librarians charged with cataloging materials for libraries serving corporations, medical centers, law firms, and cultural centers will find help from Sheila S. Intner and Jean Weihs in *Special Libraries: A Cataloging Guide*."- American Libraries? Librarians charged with cataloging materials for libraries serving corporations, medical centers, law firms, and cultural centers will find help from Sheila S. Intner and Jean Weihs in *Special Libraries: A Cataloging Guide*.?-American Libraries About the Author SHEILA S. INTNER is Professor and Director, Simmons Graduate School of Library and Information Science at Mount Holyoke College, South Hadley, Massachusetts. She has received several awards, including ALA's Margaret Mann Citation Award for outstanding contributions to education for cataloging and classification. JEAN WEIHS is Principal Consultant, Technical Services Group, Toronto, Ontario. She has received the Margaret Mann Citation in Cataloging and Classification and was the first recipient of the John Comaromi Lectureship.