

Subject Cataloging (How-To-Do-It Workbook)

Terry Ellen Ferl

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Terry Ellen Ferl : Subject Cataloging (How-To-Do-It Workbook) before purchasing it in order to gage whether or not it would be worth my time, and all praised Subject Cataloging (How-To-Do-It Workbook):

This workbook, which complements the authors' Descriptive Cataloging Workbook, gives structured practice in subject cataloguing. Subject cataloguing in most libraries consists of two different but related tasks: assigning subject headings and assigning classification numbers to materials. Because LC subject headings and classification system and the Dewey classification systems are widely used in American libraries, this workbook focuses on the principles and application of those systems.

Highly recommended for all libraries using either Dewey Decimal or Library of Congress subject headings. -- Library JournalSubject Cataloging focuses on assigning subject headings and assigning classification numbers to book and nonbook materials with both the LC classification and the Dewey classification systems. Part I introduces subject heading, classification, MARC tagging and coding, and subject cataloging strategies. Part II contains exercises with the information needed to do the work, including title page and/or table of contents--and a correct sample--for each. -- Book Description